



New Hanover County Fire Rescue

230 Government Center Drive, Suite 130

Wilmington, NC 28403

Phone: (910) 798-7420 Fax: (910) 798-7052

www.nhcfirerescue.org

Volunteer and College Intern Application

First Name: _____ MI: _____ Last Name: _____ Date: _____

How did you hear about us? _____ Position Applied For: _____

Address: _____ Apt./Suite: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____ Email Address: _____

Are you a citizen of the U.S.? Yes No If no, are you authorized to work in the U.S.? Yes No

EDUCATIONAL EXPERIENCE	NAME & LOCATION	YEARS COMPLETED	CREDIT HOURS	STATUS	MAJOR SUBJECT
Elementary School			N/A	Did you graduate? <input type="radio"/> Yes <input type="radio"/> No	N/A
High School			N/A	<input type="radio"/> Diploma <input type="radio"/> GED	N/A
College or University (Undergraduate)				Degree? <input type="radio"/> Yes <input type="radio"/> No Type: _____	
Graduate or Professional				Degree? <input type="radio"/> Yes <input type="radio"/> No Type: _____	
Technical School				<input type="radio"/> Degree <input type="radio"/> Certificate Type: _____	
Other School(s)					

Other training, workshops, courses, etc.: _____

Machines, equipment and hand/power tools you can operate (list in appropriate blanks)

Buildings/grounds maintenance: _____

Industrial: _____

Construction/heavy equipment: _____

Other: _____

Skills in which you are proficient (list in appropriate blanks)

Computer Software: _____

Foreign language(s), sign language: _____

Trades (carpentry, welding, plumbing, etc.): _____

Other: _____

Licenses or certifications (list in appropriate blanks)

Professional licenses (nurse, pesticide applicator, contractor, etc.): _____

Driver's license: Yes No If yes, give class: _____ State: _____ Driver's license number: _____

Certifications or other licenses: _____

If required to carry out the duties of this job, do you have use of a personal vehicle? Yes No

WORK EXPERIENCES: Beginning with your present or last work experience, provide information on any experiences you have had including military, volunteer, internships and formal employment.

A. Title of present or last position: _____ Starting salary: _____ Last salary: _____ # supervised: _____

Date Employed:		
Date Separated:		
Full-time:	Years _____	Months _____
Part-time:	Years _____	Months _____
If part-time, number of hours worked per week		_____

Name & title of supervisor: _____

Employer: _____ Telephone: _____

Address: _____

Duties: _____

Reason for leaving: _____

B. Title of next to last position: _____ Starting salary: _____ Last salary: _____ # supervised: _____

Date Employed:		
Date Separated:		
Full-time:	Years _____	Months _____
Part-time:	Years _____	Months _____
If part-time, number of hours worked per week		_____

Name & title of supervisor: _____

Employer: _____ Telephone: _____

Address: _____

Duties: _____

Reason for leaving: _____

C. Title of next position: _____ Starting salary: _____ Last salary: _____ # supervised: _____

Date Employed:		
Date Separated:		
Full-time:	Years _____	Months _____
Part-time:	Years _____	Months _____
If part-time, number of hours worked per week		_____

Name & title of supervisor: _____

Employer: _____ Telephone: _____

Address: _____

Duties: _____

Reason for leaving: _____

D. Title of next position: _____ Starting salary: _____ Last salary: _____ # supervised: _____

Date Employed:		
Date Separated:		
Full-time:	Years _____	Months _____
Part-time:	Years _____	Months _____
If part-time, number of hours worked per week		_____

Name & title of supervisor: _____

Employer: _____ Telephone: _____

Address: _____

Duties: _____

Reason for leaving: _____

WORK EXPERIENCES CONTINUED:

E. Title of present or last position: _____ Starting salary: _____ Last salary: _____ # supervised: _____

Date Employed:		
Date Separated:		
Full-time:	Years _____	Months _____
Part-time:	Years _____	Months _____
If part-time, number of hours worked per week		_____

Name & title of supervisor: _____

Employer: _____ Telephone: _____

Address: _____

Duties: _____

Reason for leaving: _____

F. Title of next to last position: _____ Starting salary: _____ Last salary: _____ # supervised: _____

Date Employed:		
Date Separated:		
Full-time:	Years _____	Months _____
Part-time:	Years _____	Months _____
If part-time, number of hours worked per week		_____

Name & title of supervisor: _____

Employer: _____ Telephone: _____

Address: _____

Duties: _____

Reason for leaving: _____

G. Title of next position: _____ Starting salary: _____ Last salary: _____ # supervised: _____

Date Employed:		
Date Separated:		
Full-time:	Years _____	Months _____
Part-time:	Years _____	Months _____
If part-time, number of hours worked per week		_____

Name & title of supervisor: _____

Employer: _____ Telephone: _____

Address: _____

Duties: _____

Reason for leaving: _____

H. Title of next position: _____ Starting salary: _____ Last salary: _____ # supervised: _____

Date Employed:		
Date Separated:		
Full-time:	Years _____	Months _____
Part-time:	Years _____	Months _____
If part-time, number of hours worked per week		_____

Name & title of supervisor: _____

Employer: _____ Telephone: _____

Address: _____

Duties: _____

Reason for leaving: _____

REFERENCES

List four persons who familiar with you and your background:

(1) Name: _____ Occupation: _____

Address: _____
(Street or PO Box) (City) (State) (Zip) (Phone)

(2) Name: _____ Occupation: _____

Address: _____
(Street or PO Box) (City) (State) (Zip) (Phone)

(3) Name: _____ Occupation: _____

Address: _____
(Street or PO Box) (City) (State) (Zip) (Phone)

(4) Name: _____ Occupation: _____

Address: _____
(Street or PO Box) (City) (State) (Zip) (Phone)

Have you worked for New Hanover County (NHC) before? Yes No Dept.: _____ When: _____

Are you related to any person employed by NHC? Yes No Name: _____

Relationship: _____

Name(s) under which you have worked or been educated, if different from present name: _____

Are you capable of performing the activities involved in the position for which you have applied with or without reasonable accomodation? Yes No

Have you EVER been convicted, under any name, of an offense against the law, other than a minor traffic violation? Offenses include, but are not limited to, driving while impaired, simple worthless check, and ANY misdemeanor or felony, even if resolved outside of court. A conviction does not mean you cannot be hired; the offense and how recently you were convicted will be evaluated in relation to the job for which you are applying. Yes No

If yes, fully explain each, giving dates and details:

ADDITIONAL APPLICANT INFORMATION

I certify this application truly represents my background and experience. I understand that failure to give complete information, falsification, or misrepresentation may prevent my being accepted as a volunteer, and if discovered after acceptance, may be grounds for immediate dismissal. I authorize investigation of all information given in this application. This includes, but may not be limited to:

- Driver's record check, if necessary for the position;
- Criminal background check;
- Reference checks from current and previous employers and/or supervisors;
- Educational institutions;
- Registration and licensing boards;
- Any other information submitted in this application form or given during interviews;

I FURTHER UNDERSTAND THAT IF ACCEPTED AS A NEW HANOVER COUNTY FIRE RESCUE VOLUNTEER, I MAY BE REQUIRED TO WORK DURING EMERGENCY SITUATIONS IN ADDITION TO THE DUTIES ASSIGNED TO THIS POSITION.

IN ADDITION TO FILLING OUT THIS APPLICATION, YOU WILL BE REQUIRED TO:

- Successfully pass a written test;
- Submit to an initial drug screening as well as future random drug screening;
- Complete a full NFPA medical physical; (Non Fire Corps)
- Required to complete an initial physical agility test; (Non Fire Corps)
- Complete a yearly job performance abilities test; (Non Fire Corps)
- Complete a physical assessment every six months; (Non Fire Corps)
- Maintain a body mass index (BMI) of less than 35; (Non Fire Corps)
- You may also be required to submit to psychological testing;

APPLICANT AFFIRMATION:

BY TYPING YOUR NAME AND DATE BELOW, YOU ARE SIGNING THIS ONLINE APPLICATION. IF YOU ARE ALLOWED TO CONTINUE THROUGH THE VOLUNTEER PROCESS, YOU WILL ALSO BE REQUIRED TO SIGN THIS FORM WHEN YOU APPEAR FOR YOUR INTERVIEW.

APPLICANT NAME:

DATE:

ENTER YOUR E-MAIL ADDRESS: **

**** Email is the primary means of communication with applicants for all stages of the application process. NHCFR is not responsible for missed communication due to the failure of the applicant to provide a valid E-Mail address that is checked on a regular basis.**

NEW HANOVER COUNTY IS COMMITTED TO EQUALITY IN ADMISSION OR ACCESS TO, OR TREATMENT OR EMPLOYMENT IN, IT'S PROGRAMS AND ACTIVITIES AND DOES NOT DISCRIMINATE AGAINST APPLICANTS, VOLUNTEERS, OR EMPLOYEES BASED ON RACE, COLOR, NATIONAL ORIGIN, RELIGION, SEX, AGE, OR DISABILITY.